

# MSAD #58 Board Minutes

Thursday, October 18, 2018

## 6:30 P.M. Mt Abram High School

Board Members: ~~Kim Jordan, Kim Robinson~~, Karen Campbell, Sharon Dudley, Jessica Cain, ~~Lois Barker~~, Wendy Warnock, Barbara Worthley, Jessica Stinchfield, Stephen Hagerstrom, Lynnette Abbott, Paul Gardiner, Julie Talmage, and Student Representative- Baylie McLaughlin

**Administrators:** Susan A. Pratt, Brenda Dwiggin, Johanna Prince, Lauren Olsen, ~~Michelle Tranten~~, Jeff Pillsbury, Sean Tennent, Scott Leahy

### 5:45- Finance Committee Meeting

### 6:00- Facilities Committee Meeting

### 6:30 Board Meeting

**10 members out of 14 assigned and Baylie McLaughlin is present**

**Quorum Present: 707/927**

- I. Call to Order: Julie Talmage Called the meeting to order @ 6:33p.m followed by the flag salute..
  - A. Flag Salute
  - B. Seating of Board member appointee- Julie Talmage recognized that Barbara Worthley has been appointed by the Town of Strong as a Board Member.
- II Public Comment: Julie Talmage went over a brochure that is given to the public. She explained that the brochure goes over what is expected and what the public must do when making a public comment. No other public comment.
- III. Action: Board approval of the revised minutes of September 20, 2018 Meeting.  
Motion: Karen Campbell to accept the minutes of September 20, 2018  
Seconded: Jessica Cain  
Favor: 625/0/82 ( abstained Barbara Worthley)
- IV. Superintendent's Report
  - A. Employee of the Month- Hope Gould was recognized as the Employee of the Month for MSAD #58 following nominations by her peers. Sharon Dudley did the presentation of this recognition.
  - B. Principal updates by building

**Kingfield:** Principal Prince at KES indicates that staff has been great in her transition. The school just finished NWEA assessments and has started the Intervention program accordingly. Soccer teams made it to the finals and will be competing in the championship games on Saturday. Each class has been busy doing new assignments and have settled into the school year.

**Phillips:** Principal Pillsbury discussed the happenings at PES. He welcomed new member to the administrative team. Fall assessments are done in Phillips as well. There is a lot of work on interventions moving forward. He reported that the school will hold two nights for parent conferences.

**Strong:** Principal Dwiggin at SES says the school is doing well, teachers have embraced the changes that are being made. The 21st Century program is running great. Students are looking forward to this program each day. It is great working with the Children's Task Force. SES is getting ready for the 8th grade craft fair. She thanked the Board for approval of an Ed Tech, which is very helpful for this class.

**MTA:** Supt. Pratt read a note from Principal Tranten apologizing for not being at the Board meeting. The high school had a soccer game that she felt she needed to attend. She indicated that there are many events coming up. Senior information night is rescheduled for next week. PSAT's went well, the soccer team is doing great and the Mega College visit is set for Nov 1, noting that this is where students go to various colleges.

C. Board Goals- Review and accept. There were nine returned school board goal surveys. One of the goals discussed was the information given to the public of where and when the board meetings would be. All Board members should be getting the Maine School Management emails. Sharon Dudley said she was not receiving the emails so Superintendent Susan Pratt will be looking into this. One goal will focus on current practices through review of the MSMA/ MSBA Newsletters that are sent out regularly.

Motion: Karen Campbell to accept Board goals.

2nd: Sharon Dudley

Favor: Motion passed unanimously

D. MSMA Conference reminder. Looks like there will be a good turn out.

E. Adjust the substitute rate of pay from \$70 per day to \$75 per day as of Nov. 1, 2018

Motion: Paul Gardiner to accept to recommended adjustment of the substitute rate of pay.

Seconded: Jessica Cain

Favor: unanimous

F. Audit adjustment

Motion: Jessica Cain to accept the Audit Adjustment

Seconded: Wendy Warnock

Favor: Motion passed unanimously

Board Action:

A. Committees-

Academic Committee-Meeting set for Nov 6th at 4:30 at Central Office, then meetings will move to January 8th (2nd Tuesday of every other month)at CO.

Administrator Evaluation-October 23-5:30 PM at CO

Facilities- October 18, 6:00 PM- MTA -Paul Gardiner gave a report on the facilities and asked Scott Leahy to give an update on the HVAC at KES. Scott Leahy explained that it would be a multi-phased project with phase 1 being in this year's budget. Phase 1 will cost \$13,300 . There will have to be funds budgeted for FY'19-FY'20 school year for the other phases.

Finance- October 18, 5:45 PM- MTA In Finance Chair Kim Robinson's absence, Jessica Cain went over what was discussed in the Finance meeting. Discussion was about the 5% rule on transferring funds from one budget line to another. Discussed that the School Administrative line was over budget and the School Administrative was under budget. This overage was due to a staff member leaving and when hiring a replacement where insurance packet was different. The budget for Transportation and custodian staff time is a moving target. One line was overspent in facilities and under spends in transportation.

Motion Jessica Cain accepted to transfer from the System Administration to School Administration to cover that overage and transfer from Transportation to Facilities to cover that overage within the 5%.

Seconded: Wendy Warnock

Favor: Unanimous

Jessica Cain also shared that the year to date budget expenditure was at 81%, which looks good following our 3.5 month's in the fiscal year. Nothing was a red flag. First round of student support ( Stipends) have also been paid in these balances.

Meet and Consult- as needed

Policy- next meeting December 11, 4:30 PM- Central Office: Lynette Abbott reported that the committee met and will have policies later in the agenda.

Recognition- Sharon Dudley reported that the group met and had selected the Employee of the month. The next meeting is November 7- 5:30 PM- Central Office

Facebook Ad Hoc Committee- Next Meeting Date? Next meeting not set. Other meetings coming up at MSBA conference so folks can bring back any learning about the social media in schools. The purpose for a district Facebook page would be a celebration of education and it would try to stay away from politics. The group talked

about who would have access and decided that each Principle would have access. Maine School Board's Association is holding a conference, which will have sessions about Facebook and social media. Next meeting there will be a decision on whether there needs to be another meeting on Facebook.

Reminder of upcoming meetings and events:

October 25, 26 Maine School Board's Conference

November 1- 2nd Workshop for Community-MTA-6:30-8:30

November 29- 3rd Workshop for Community-PES-6:30-8:30

December 13- 4th Workshop for Community-SES-6:30-8:30

## VII. New Business

### A. Staff hiring and resignations

Hiring- Ed Tech's - Kianna Thompson (Phillips in the resource room)

- Linda Taylor returning employee (KES resource room)

Supt. Pratt announced the hiring of Kianna Thompson and Linda Taylor as educational technicians and welcomed them to the district.

Coaches-Kirby Ross- KES Boys Basketball, renewal. This is a year-to-year nomination.

Supt. Pratt announced the hiring of Kirby Ross as the boys basketball coach at KES.

Other-?none

Secretary-MTA- Supt Pratt nominated Jessi Campbell as secretary for MTA, which is the position vacated by Laura White.

Motion: Sharon Dudley to accept the nomination of Jessi Campbell to be the new secretary at MTA.

Seconded: Lynette Abbott

Favor: Unanimous

ELA Teacher-MTA-Supt Pratt nominated Shannon Simmons- who will have a January 1 start date. She is currently completing her student teacher in another state. Southern University of Illinois. The district will be covering with a substitute until Ms. Simmons arrives.

Motion: Sharon Dudley accepted the nomination of Shannon Simmons as the new ELA Teacher at MTA.

Seconded: Jessica Cain

Favor: Unanimous

B. First Reading of additional Policies there are policies that are required and recommended

a. ACA- Gender Neutral Language. First reading

Motion: Jessica Cain to accept the first reading of policy ACA

Seconded: Paul Gardner

Favor: Unanimous

b. BG-R- Policy Adoption Procedure. First reading

Motion: Sharon Dudley to accept first reading of policy BG-R

Seconded: Jessica Cain

Favor: Unanimous

c. CHD- Administration in Absence of Board Policy.

Motion: Karen Campbell accepted first reading of policy CHD

Seconded: Wendy Warnock

Favor: Unanimous

d. ID-School Day

Motion: Jessica Cain to accept first reading of policy ID

Seconded: Steve Hagerstrom

Favor: Unanimous

e. IHBAI- Independent Educational Evaluations (IEP)

Motion: Wendy Warnock accept first reading of policy IHBAI

Seconded: Jessica Cain

Favor: Unanimous

f. JICE-E1- MSAD 58 Yearbook Guidelines will not take effect until next year FY'20

Motion: Jessica Stinchfield to accept the Yearbook Guidelines for FY'20

Seconded: Karen Campbell

Favor: 640/0/67 (abstained Sharon Dudley)

g. JLFA- Child Sexual Abuse Prevention and Response. Amended First reading with all personnel.

Motion: Barbara Worthley accepted first reading of policy JLFA

Seconded: Jessica Stinchfield

Favor: unanimous

h. JO- Employment of Students.

Motion: Jessica Stinchfield to accept first reading of policy JO

Seconded Jessica Cain

Favor: unanimous

C. Other: Julie Talmage asked if at the next Board meeting some specific activities could be added to address the Boards goals that they had set.

VIII. Adjournment

Motion: Jessica Stinchfield to adjourn.

Seconded: Jessica Cain

Favor: Unanimous

Adjourned at 8:16pm

Respectfully Submitted,

Susan A. Pratt

Superintendent of Schools