

# MSAD #58 Board Meeting Minutes

Thursday, July 20, 2017

**5:30P.M.**

Mt. Abram High School

**Board Members:** Kim Jordan, Karen Campbell, Jessica Cain, Lois Barker, Wendy Warnock, Barbara Worthley, Jessica Stinchfield, ~~Lynnette Abbott~~, Kim Robinson, Paul Gardiner, Julie Talmage, ~~Johanna Princee~~, Rebecca Garlick and Jackie Sniadecki

**Administrators:** Susan A. Pratt, Felecia Pease, ~~Laureen Olsen~~, Michelle Tranten, Jeff Pillsbury, ~~Sean Tennent~~, Jaime Ela

## Board Workshop- 5:30-6:30- Board Training

### I. Call to Order

Kim Jordan called the meeting to order at 6:30 followed by the Pledge of Allegiance.

School Board Chair Kim Jordan shared that the Maine School Superintendent's Association had recognized Mrs. Pratt as outstanding Educational Leadership on Behalf of Maine Children.

#### A. Swearing in of newly elected Board Directors

Mrs. Pratt swore in Karen Campbell, Kim Robinson, Jessica Cain, Rebecca Garlick

#### B. Election of Officers

a. Chair- Supt Pratt asked for nominations for Chair of the School Board for 2017-18.

Motion: Lois Barker nominated Kim Jordan as the Chair of the Board for the 17/18 year

Second: Julie Talmage

Discussion: None

Favor: Unanimous *Motion Passed*

#### b. Vice Chair

Motion: Kim Jordan nominated Julie Talmage as the Vice Chair of the Board for the 17/18 year.

Second: Paul Gardiner

Discussion: None

Favor: Unanimous *Motion Passed*

### II. Public Comment

Diana Thomas addressed the 8th class trip proposal. She recognizes that all want what is best for all kids and both events can work together and kids will benefit. How do we fit all this in, do we schedule during the last week of school? She is concerned about what will happen if in the future the Bryant Pond trip gets cut from budget, will kids be left with nothing?

### III. Action: Board approval of the minutes of June 21, 2017

Motion: Lois Barker to accept the minutes of the June 21, 2017 meeting as written

Second: Barbara Worthley

Discussion: Conflict of dates - agenda date was wrong -but minutes are correct

Favor: 778/0/82 *Motion passed* ( Jackie Sniadecki abstained)

#### IV. Superintendent's Report

A. Review of Summer -work to-date. Buildings are being cleaned and lots of projects happening - Scott LeHay has been busy since joining the district. Classroom painting continues and the painters are in the 3rd school. All gym floors are done with Phillips stripped to the bare wood. In Strong the cleaning is mostly done and carpet has been ordered. MTA cleaning is going well and tiling has occurred. The tarring is ready to get started and carpet in PES entry way is scheduled. Revolving Renovation architects are coming 7/21 to do analysis of PES regarding ADA issues. Next week both buildings will be visited by engineers to start analyzing the buildings. PES elevator shaft is usable, new elevator compartment and make updates, the plan soon to follow. August facilities committee and adding the Principal from PES and MTA will occur with design discussion. The Revolving Renovation Project has until July 31, 2018 to be complete. Drivers are doing training this week, safety training and updates. KES tank will soon be removed. Continuing to work on issues as they arise.

B. Discussion of facilities – Revolving Renovation update- continuing with regular cleaning until projects are ready to begin.

C. Title I Application process and funding update

Title II discussion about the proposal to eliminate all Title II funding in the future. These are the funds used for professional development for district. Right now the proposal is to make cuts and then eliminate. Maine US Delegation reported that the cuts were not approved yet and they are on hold right now. Currently 50% of the district Title II award transfers to Title I. This will not be available to do as it stands now. New Title II will see a reduction to \$30,600, allowing a smaller transfer in order to keep professional development in existence. Title I will see a drop from \$260,000 to \$252,000 or an \$ 8K reduction. This year we will have 5 supplemental service teachers (2 for Strong, 2 for Kingfield (1 as a floater)and 1 for Phillips) will be paid for out of the grant - additional changes to the grant may force more cuts. We will continue to focus on literacy with 3 Reading Recovery teachers and supplemental services for mathematics.. Currently all 3 Elementary Schools run school wide programs that focus on intervention .

D. Data on Free and Reduced Statistics around the district.

Over 50% of all students qualify as Free and Reduced, all 3 Elementary Schools were approved to receive the Fresh Fruit and Veggie Grant. We will continue to encourage all those that could qualify to apply. Changes in our status could open us up for more for grant availability. Most funding is not available to be applied for if the District is below 50%. Need to continue to maximize grants to take burden off local taxpayers.

E. 2017/2018 lunch-breakfast price proposal - no increase for breakfast and lunch prices necessary - maintain same as last year.

Motion: Paul Gardner proposes that the District follows the guidelines with no increase in pricing for the 17/18 school year.

Second: Wendy Warnock

Discussion: What does progress to cost mean? Does this include unpaid lunch balances? No cost based on our costs actual costs. We have maximized benefits from each to cut costs.

Favor: Unanimous *Motion Passed*

F. Update on Additional State Funding

The Superintendent got an email from the DOE that they passed state budget including add'tl funds to education. Regulations required that if the District had passed a budget and they had chosen what to do with additional funding we would need to do nothing further - lawyers did not agree. Drummond Woodsum was contacted - the results of passing Article 17 allows us to allocated the additional \$198,877.70 to the Capital Improvement Account. In order to go any further we need to vote on the disposition of additional state subsidy. For clarification - if we do not vote it will go into unassigned funds and we will be out of compliance and risk losing state funding. Our option, ask board to say yes to putting the additional \$ in cap reserve accounts.

Motion: I move that the vote entitled, "Vote Regarding Disposition of Additional State Subsidy," be adopted in form presented to this meeting.

**VOTE REGARDING DISPOSITION OF ADDITIONAL STATE SUBSIDY**

Whereas, Article 17, as approved at the May 30 2017, District Budget Meeting and ratified at the June 13, 2017, Budget Validation Referendum, authorizes the School Board of the Maine School Administrative District No. 58 to use all of the additional state subsidy received after approval of the School Budget to increase the allocation of finances in the Capital Reserve Account fund;

Whereas, as reported on the Maine Department of Education ED 279 Report for funding public education, dated July 12, 2017, the Maine School Administrative District No. 58 has received additional state subsidy in the amount of \$ 198,877.70;

Whereas, pursuant to Public Law 2017, Chapter 284, section JJJJJJ-5 and related guidance from the Maine Department of Education, the School Board is authorized to use the additional state subsidy as authorized by said Article 17;

Now therefore, the School Board of the Maine School Administrative District No. 58 votes to allocate the additional state subsidy as follows:

\$ 198,877.70 to transfer funds to the Capital Reserve Account for capital improvement projects at District schools.

Motion: Barbara Worthley

Second: Rebecca Garlick

Discussion: Julie Talmage asked whether we are able to give this \$ back to taxpayers in the form of tax relief? Barbara Worthley reminded everyone that when the budget was created the district increased the original District contribution from \$300,000 to \$450,000 as a way to give tax relief in advance.

Favor: Unanimous *Motion Passed*

V. Discussion Items

A. 2017-18 Board Committees- descriptions

Academic Committee

Administrative Evaluation Committee

Facilities and Transportation Committee

Finance Committee  
Meet and Consult  
Policy Committee  
Recognition Committee  
Wellness Committee

District committee calendar will be shared with all members, if any meetings are cancelled, they will be rescheduled before the next regularly scheduled meeting if at all possible.

B. Field Trip request for a Maine Huts trip in August.

Marc Keller and Jim Danala, are requesting an overnight trip, Laurie Soucy from Healthy Community Coalition approached them to do the trip again. All funding will come thru the PEP grant. Original dates requested were for the 7th-9th, which was corrected to the 6th-8th. Parents will bring kids to the boat launch and transport home on the second night. They will have enough chaperones to accommodate all kids. The trip will first be offered to outdoor club students. Still need field trip request form, and Mr. Keller assured the board it will be done a.s.a.p. Mrs. Pratt recommends approval of the trip.

Motion: Karen Campbell to approve the August Maine Huts Trip

Second: Wendy Warnock

Discussion: None

Favor: Unanimous *Motion Passed*

VI. Board Reorganization

A.. Appoint Integrated Pesticide Control Officer- Scott Lehay

Motion: Paul Gardiner to appoint Scott LeHay to the position

Second: Julie Talmage

Discussion: None

Favor: Unanimous *Motion Passed*

B. Appoint Truant Officer- Supt. Pratt

Motion: Jessi Stinchfield to appoint Supt. Pratt as Truant Officer

Second: Karen Campbell

Discussion: None

Favor: Unanimous *Motion Passed*

C. Appoint Asbestos Officer-Scott Lehay

Motion: Lois Barker to appoint Scott LeHay as Asbestos Officer

Second: Julie Talmage

Discussion: None

Favor: Unanimous *Motion Passed*

D. Appoint School Physician- Dr. Dixon

Motion: Karen Campbell to appoint Dr Dixon as School Physician

Second: Rebecca Garlick

Discussion: What compensation for this appointment?

Favor: Unanimous *Motion Passed*

E. Appoint Homeless Liaison-Supt. Pratt  
Motion: Lois Barker to appoint Supt. Pratt as Homeless Liaison  
Second: Julie Talmage  
Discussion: None  
Favor: Unanimous *Motion Passed*

F. Appointment of committees

a. Academic Committee

Chair - Jaime Ela, Lois Barker, Rebecca Garlick, Johanna Prince, Julie Talmage

b. Administrative Evaluation Committee

Jessi Stinchfield, Julie Talmage, Wendy Warnock

c. Facilities and Transportation Committee

Lois Barker, Paul Gardiner, Jackie Sniadecki, Wendy Warnock

d. Finance Committee

Karen Campbell, Kim Jordan, Barbara Worthley, Jessica Cain, Kim Robinson

e. Meet and Consult

Jessi Stinchfield, Lois Barker

f. Policy Committee

Lois Barker, Barbara Worthley, Wendy Warnock, Julie Talmage  
(tentative)

g. Recognition Committee

Karen Campbell, Wendy Warnock, Rebecca Garlick, Jessica Cain

h. Wellness Committee

Lynette Abbott, Barbara Worthley, Rebecca Cain

\*\*Not on agenda - Negotiation Committees:

Teacher - Jessica Cain, Jessi Stinchfield, Barbara Worthley, Kim Jordan

AFSME - Paul Gardiner, Lois Barker, Jackie Sniadecki

Ed Techs: Kim Jordan, Kim Robinson, Julie Talmage (if Lynette Abbott or Johanna Prince choose not to be on the committee).

VII. New Business

A. Announcement of resignations:

Gail Russ- Music position has been posted from a resignation effective 8/31/17.

B. Nomination of Candidates to fill open positions:

Supt Pratt asks to add to agenda a candidate for Gear Up PLP and a transfer for custodian driver Mike Plog

Motion: Julie Talmage moves to add additional nominations

Second: Paul Gardiner

Discussion: None

Favor: Unanimous *Motion Passed*

Superintendent's nomination of Brandy Tanner- Chemistry- MTA

Motion: Julie Talmage to accept the Superintendent's nomination

Second: Jessi Stinchfield

Discussion: Brandy is excited to be here and can't wait to meet the students and staff

Favor: Unanimous *Motion Passed*

Superintendent's Nomination of Jillian Withee- ½ Pre-K/ ½ time Ed Tech III

Motion: Lois Barker to accept the Superintendent's nomination

Second: Karen Campbell

Discussion: None

Favor: Unanimous *Motion Passed*

Superintendent's notification of Ed Tech III- Pre- K Calandra Brown

Motion: Julie Talmage to accept the Superintendent's nomination

Second: Rebecca Garlick

Discussion: None

Favor: Unanimous *Motion Passed*

Lyndsey Daker .8 teacher .2 Ed Tech III Education Support

Motion: Karen Campbell to accept the Superintendent's nomination

Second: Jessi Stinchfield

Discussion: .8 PLP instructor, partially from GEARUP. The position is .8 Teacher and .20 after school assistance program for RTI 3 days T, W, Th

Discussion: None

Favor: Unanimous *Motion Passed*

Supt. Pratt recommends a transfer for Mike Plog to move into daytime position in September when Dennis Atkinson retires.

Motion: Karen Campbell to accept the Superintendent's recommendation.

Second: Jessica Cain

Discussion: Central Office will now advertise for nighttime custodian at MTA

Favor: Unanimous *Motion Passed*

C. Set School Lunch Prices for FY 18

The prices will stay the same this upcoming year. As discussed previously.

D. Discussion and action on 8<sup>th</sup> grade trips.

Recommendation for 8<sup>th</sup> grade trip:

Recommend that MSAD #58 allow students and staff to fundraise for an 8<sup>th</sup> grade class trip other than the leadership/team-building experience supported by the district, however, student trips will need to occur outside of school days. All school class trips will need to follow the policies of the Board.

Motion: Barbara Worthley to accept Superintendent Pratt's recommendation.

Second: Julie Talmage

Discussion: Supt. Pratt agrees to both, not one or the other - Non-school days are not specific to school vacations. When asked about the Bryant Pond trip she remarked that it fits the criteria of proficiency -based education. The questions were raised on whether or not the Quebec Trip could somehow fit into the proficiency based education module? Has the trip been tied to the

curriculum in the past. Lois Barker spoke back to when 1st trip happened it was to use the French that was taught in the Elementary Schools.

Favor: 711/149/0 opposed: Jessica Cain & Jackie Sniadecki *Motion Passed*

Adding copier upgrade proposal: Supt. Pratt shared an upgrade proposal with the Board.

Motion: Rebecca Cain to accept new proposal from Transco

Second: Wendy Warnock

Discussion: Kim Robinson asked if Transco would be responsible for keeping these new machines running for the next 5 years without needing another upgrade. Supt. Pratt has been told this will be the case.

Favor: Unanimous *Motion Passed*

IX. Adjournment

Motion: Meeting was adjourned by Kim Jordan at 8:45 pm

Second: Barbara Worthley

Vote: Unanimous

Respectfully Submitted,

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Susan A. Pratt, Secretary